**Aboriginal Education Worker (Identified position)**

**Classroom and Learning Support Services – Level 4**

**School:**

**Reports to:**

**Location:**

**Catholic Education in the Diocese of Lismore**

Catholic schools have been part of the Diocese of Lismore since the nineteenth century and play a significant role in the life of parishes, being part of the evangelising Mission of the Church. Under the pastoral leadership of the Bishop of Lismore, Catholic schools provide faith-filled, inclusive and caring environments that allow young people to grow in their faith, better understand the Mission of Jesus Christ and experience ‘fullness of life’ (John 10:10) in learning and living well.

**Position purpose**

This position will assist the school to understand and show respect to Aboriginal and Torres Strait Islander peoples’ knowledge, skills and traditions, and build and maintain relationships based on mutual respect and reconciliation. This position works with the Principal, school leadership teachers, students, families and community to develop and support Indigenous students in their wellbeing and culture. Indigenous Education Worker also supports classroom teachers by undertaking a variety of tasks to ensure Indigenous students have the opportunity to be successful at school.

In addition, this position supports the underlying Mission of Catholic Education in the Diocese of Lismore by delivering services that contribute to enabling students to achieve the fullness of life.

**Organisational relationships**

**Reporting lines**

This position reports to the Principal or their delegate. This position may have direct reports.

**Interactions**

This position is within the school support team and has daily interaction with school staff, students, parents and community.

**Key responsibilities**

In completing the duties of the role, all employees are expected to adhere to and support the Lismore Diocese Catholic Education Vision, Mission and Foundational Values and the achievement of the strategic priorities. Employees are required to adhere to Catholic Education policies and procedures and comply with a range of statutory requirements, including work health and safety legislation, safeguarding children and promotion of a child safe culture.

Employees are required to participate positively in the Mission of Catholic Education, planning forums, staff meetings and ceremonies as required across the Diocese.

The **Indigenous Education Worker – Level 4** is one where the employee works beyond the skills of a Level 3 position.

This position:

* Assist the school to understand and show respect to Aboriginal and Torres Strait Islander people’s knowledge, skills and tradition to build and maintain relationships that are based on mutual respect and reconciliation.
* Assist the school to raise expectations and enhance the quality of learning for all students.
* Assist the school to value and respect local Aboriginal culture and protocols and work in partnership with the local community.
* Develop and maintain ongoing positive partnerships with students and parents.
* Exercises a detailed knowledge of workplace procedures and practices relevant to the position

**Indicative duties**

The Indigenous Education Worker – Level 4 position may perform the following duties:

* Build and maintain strong quality partnerships with Aboriginal and Torres Strait Islander students, families and local communities, as well as service providers to foster and maintain students’ cultural identity.
* Facilitate the ongoing development of Personalised Learning Pathways (Deadly Cultural Learning Plans - Primary; Goori Career Action Plans - Secondary) in their implementation, monitoring and regular review.
* Assist in teaching duties under direction and general supervision, and prepare teaching resources as needed to impact learning outcomes for Aboriginal and Torres Strait Islander students.
* May provide specific advice, direction and assistance in areas of expertise.
* Supervise students in teaching and non-teaching periods
* Monitor resource expenditure eg. NAIDOC budget

This list is not exhaustive.

**Requirements**

* {Optional}Diploma or Certificate IV in an appropriate discipline and relevant work experience; or Certificate III in an appropriate discipline and extensive work experience is desirable.

An equivalent combination of relevant experience and/or training may be deemed acceptable at the Employer’s discretion.

* Knowledge of WHS and equity principles in the workplace
* Respect and uphold the ethos and teachings of the Catholic Church and the values of the Employer and
* Respect for the teachings of the Catholic Church and by conduct and lifestyle, ability to give witness to the Church’s mission.

*This position description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the employee. Duties, responsibilities and activities may change, or new ones may be assigned in line with the changing needs of the Employer.*